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C 76 Z 9 #1

IX Cincuentenario del Descubrimiento
de América

PRIMER CONGRESO INTERNACIONAL
DE ARCHIVEROS, BIBLIOTECARIOS
Y CONSERVADORES DE MUSEOS
— DEL CARIBE —

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98

ACTA FINAL

OCTUBRE 18 DE 1942

LA HABANA

Primer Congreso Internacional de Archiveros, Bibliotecarios y Conservadores de Libros del Caribe.

Durante las horas de la mañana, fueron distribuidas credenciales y distintivos a todos los delegados; así como otros documentos relacionados con la Sesión preparatoria del mismo.

A las cinco de la tarde, presidiendo el acto el doctor Miguel Ángel Campa, el Ministro de Educación, señor León Vasconcelos; el Gobernador de la Habana, doctor Rafael Mas Melán; el Capitán Joaquín Elaverías; Director del Archivo Nacional; y el doctor Fermín Peraza, Director de la Biblioteca Municipal de la Habana y Secretario General del Congreso. Junto a la Presidencia tomaron asiento las distintas representaciones de los países centro-americanos, representados en el Congreso, altas autoridades y delegados en general, ocupando materialmente todo el amplio y bello salón de sesiones del Consejo Provincial, en el antiguo Palacio de Balboa.

Abrió la Sesión el doctor Miguel Ángel Campa, con un emocionado discurso, en el cual destacó "la satisfacción ^{con que} ~~que~~ observaba que no obstante las dificultades que confronta nuestra América en el momento actual, casi todas las naciones enclavadas dentro de la zona geográfica de los primeros descubrimientos, se ~~se~~ encuentran presentes, respondiendo al cordial llamamiento de la Corporación Interamericana de Bibliotecarios, Archiveros y Conservadores de Libros del Caribe, que convocó al presente Congreso". Al terminar su discurso, invitó al Ministro de Educación a que hiciera uso de la palabra para inaugurar a nombre del señor Presidente de la República, Mayor General Fulencio Batista, el Congreso de Bibliotecarios, Archiveros y Conservadores de Libros.

El señor Vasconcelos, pronunció el siguiente discurso:

A las seis de la tarde de ayer se reunió en Sesión Plenaria, el Primer Congreso Internacional de Archiveros, Bibliotecarios y Conservadores de Museos del Caribe, en el Palacio Provincial de la Habana, bajo la presidencia del Capitán Joaquín Illaverías, Director del Archivo Nacional y actuando de Secretario el doctor Fermín Ferraz, Delegado del Municipio de la Habana.

Después de aprobada el acta de la Sesión anterior, el Relator de la Comisión de Archivos, procedió a la lectura a los acuerdos adoptados por la misma, siendo aprobados por la Asamblea.

Figuran entre esos acuerdos, los siguientes: Recomendar al Primer Congreso ~~Internacional de Archiveros, Bibliotecarios y Conservadores de Museos del Caribe~~ Histórico Municipal Inter-Americano que ha de reunirse en esta Capital, el próximo día 23 del corriente mes, la adopción de una clasificación documental para todos los Archivos Municipales de nuestro Continente, Internacional (aplicable a todos los países), Enciclopédico (abarcando todos los círculos de los conocimientos y de las actividades), y General (aplicable a todos los órdenes intelectual, administrativo, industrial, científico y comercial).-Recomendar la clasificación decimal aprobada por el Instituto Internacional de Bibliografía y aprobada igualmente por los Congresos Internacionales de Ciencias Administrativas y en los de ciudades y poderes locales.-Recomendar que por todos los ~~Archivos~~ Archivos de las Naciones del Caribe, haya tenido o no representaciones en este Congreso, se adopten, de ser posible, el plan general de clasificación y catalogación establecido en el Archivo Nacional de la Habana.-Recomendar al Gobierno de la República de Cuba adopte las medidas legislativas correspondientes, a fin de que se establezca el plan de referencia en todos los archivos oficiales del país.-El Director Jefe del Archivo Nacional de Cuba queda obligado a evacuar cuantas dudas y consultas se estimen necesarias para el mejor éxito de dicho acuerdo.

LAS TARJETAS PERFORADAS

El Congreso recomienda se tomen en cuenta para su estudio, las ventajas que el equipo de máquinas automáticas a base de fichas perforadas podrían reportar a las distintas fases que comprende la organización y funcionamiento de bibliotecas y archivos, con vista a las facilidades logradas prácticamente en el ensayo de catalogación de un importante archivo privado de Cuba, el Archivo del Mayor General Máximo Gómez.

CARRERA DE ARCHIVEROS

Se recomienda el establecimiento de la Carrera de Archiveros, Bibliotecarios y Conservadores de Museos, exigiéndose para el desempeño de la misma, prueba de capacidad, vocación y aptitud intelectual y que solamente los que posean tales títulos puedan desempeñar los cargos referidos en los departamentos del Estado, la Provincia y los Municipios, así como en los organismos que tengan el reconocimiento y la cooperación oficiales.

SECCIONES DE MUSICA EN LA BIBLIOTECA NACIONAL

A la delegación cubana se recomienda sugiera a los Poderes Nacionales y a la Universidad Autónoma de la Habana, la instauración de las secciones de Música en la Biblioteca Nacional y en la Biblioteca General Universitaria, a fin de llenar, a la mayor brevedad posible, esta necesidad tan urgente y sentida; asimismo, se recomienda a las delegaciones nacionales diversas, sugieran a sus gobiernos el aumento de sus respectivas Bibliotecas, Archivos y Museos Musicales

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Palacio Provincial.

La Habana. 17 Exch.

Miércoles 14 de Octubre

9.00 AM. Presentación de Credenciales y entrega de distintivos y documentación. Secretaría General. Palacio Provincial.

11.00 AM. Sesión Preparatoria. Palacio Provincial.

5.00 PM. Sesión Inaugural.

I - a) Himno Nacional.

b) Himno Panamericano.

II- Apertura del Acto. Dr. Miguel Angel Campa, Presidente de la Unión Interamericana del Caribe.

III- Discurso Inaugural. Sr. Ramón Vasoconcelos, Ministro de Educación de la República de Cuba.

IV- Elección del Presidente del Congreso.

V- Discurso del Presidente del Congreso.

VI- Discurso a nombre de las Delegaciones Extranjeras, por uno de sus Miembros.

Selecciones. Banda de Música del Estado Mayor de la Marina de Guerra. Director: Cap. Prof. Armando Roman.

Apertura de la Exhibición Anexa de Libros.

Palacio Provincial.

2.00 PM. Recepción en honor de los Sres. Delegados al PRIMER CONGRESO INTERAMERICANO DE BIBLIOTECARIOS Y CONSERVADORES DE MUSEOS DEL CARIBE, por el Sr. Rector y Claustro Universitario.

Universidad de la Habana.

Jueves 15 de Octubre

8.30 AM. Sesiones de las Comisiones. Constitución e inicio de los trabajos. Palacio Provincial.

CONMEMORACIÓN DEL DESCUBRIMIENTO DEL TABACO HABANO.

2.30 PM. a) Visita de los Sres. Delegados a la Manufactura "Parragás". Industria número 520.

4.00 PM. b) Visita al Museo del Tabaco de "La Corona", Ignacio del Agramento número 106.

6.00 PM. Recepción del Sr. Gobernador de la Habana, en honor de los Sres. Delegados y del Cuerpo Diplomático Américoamericano acreditado en Cuba.

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para el Archivo Nacional.--En el acto hablaron Campa, Sando-
varia, Vasconcelos y el Presidente.--El Ministro de Agricul-
tura ofreció un almuerzo en el hotel "Plaza", a los Delegados.

DISCURSO DEL GOBERNADOR GUAY INCLAN, EN EL ACTO DE CLAUSURA X-2 673
C7629

Se celebrará en Guatemala el II Congreso Internacional de
Archiveros, Bibliotecarios y Conservadores de Museos.

El Primer Congreso Internacional de Bibliotecarios, Archiveros y Conservadores de Museos del Caribe, celebrado en esta Capital, y cuya clausura tuvo lugar al mediodía de ayer, con un brillante acto en el Palacio Provincial de la Habana, no solo dió oportunidad a que se reunieran en nuestro país delegados del Interior de la República y de las naciones americanas, sino que ha servido para unir voluntades y esfuerzos en beneficio de las Bibliotecas, Archivos y Museos del Caribe y de la cultura de los pueblos de America.

En este Primer Congreso Internacional, se ha acordado que en todos los Archivos se establezca el plan general de clasificación y catalogación que rige en el Archivo Nacional de la Habana; que se creen la carrera de archiveros, bibliotecarios y conservadores de museos; que se creen secciones de música en la Biblioteca Nacional y en la de la Universidad de la Habana; que las bibliotecas de las instituciones privadas sean puestas al servicio público; que se deroguen los impuestos que impidan la libre circulación de libros y foliosos; que se creen las bibliotecas históricas, así como las agrícolas y penales; y muchos otros importantes asuntos sobre los cuales hemos informado ya. Ello prueba pues, la trascendencia del Congreso Internacional de Archiveros, Bibliotecarios y Conservadores de Museos del Caribe, que se inició el pasado miércoles, día 14.

VISITADO EL PARQUE JUVENIL "JOSE MARTI"

Los Delegados a este Congreso gigaron una visita el sábado al parque juvenil "José Martí", en el Vedado, haciendo un recorrido por sus distintos departamentos, principalmente a la Biblioteca Infantil, que está bajo la dirección de Regino Pedrosa, quien pronunció allí un magnífico discurso, dando la bienvenida a los señores visitantes.

A nombre del Congreso habló su Secretario General, señor Fermín Peraza.

EN CEIBA DEL AGUA

Por allí se trasladaron al Instituto Cívico Militar, en Ceiba del Agua, donde el Ministro de Educación, señor Ramon Vasconcelos; el Director José López Ica, Jpl Centro Superior Tecnológico; y el doctor Gustavo Adolfo Bach, suplieron a los Delegados al Congreso, ofreciéndoles un exquisito almuerzo.

El señor Vasconcelos ofreció el acto con elocuentes palabras, responsabilando en Guatemala al Capitán Joaquín Llavorias, en nombre del Congreso.

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that becomes too large, there may also be a visitation tickler. In that way, the busy Pastor has at his fingertips, the information he needs to find anyone or anything.

A Personal Word

I would like to publicly thank Rev. Lester B. Mathewson of the Providence Bible Institute, from whom I learned the "First letter-first vowel" method of alphabetic division, for graciously informing me that the principle was, "As free as the air." I sincerely hope that the principle now employed in its present form, will be used to the Glory of God, and the more effective preaching of Jesus Christ.

You will never find a more convenient time than right now to begin indexing.

I Corinthians 14:40

Los actos del Primer Congreso Internacional de Archiveros, Bibliotecarios y Conservadores de Museos del Caribe, que se está celebrando en esta Capital, se iniciaron con el develamiento del busto del ilustre prócer cubano Enrique Jose Varona, en el Parque de los Filósofos, situado en la Avenida del Puerto. Al acto, que se celebró a las nueve de la mañana concurrieron entre otras altas personalidades el Capitán Joaquín Llaverías, Presidente del Congreso de Bibliotecarios y Archiveros; el doctor Pérez Raventós; el señor Emilio Roig de Lechsenrieth; el doctor Juan Francisco Chalóns, en representación del Gobernador de la Habana, doctor Rafael Guas Inclán; el doctor Cay Calbó, de la Academia Nacional de Historia; el señor Luciano Franco; el señor Félix Lizaso; el señor Martínez Castells; y nuestros compañeros Mariano Acevedo y Virgilio Ferrer Gutiérrez.

Mientras la Banda de Música de la Casa de Maternidad y Beneficencia ejecutaba las notas marciales del Himno Nacional, la hija de ~~Enrique~~ Enrique Jose Varona, Meliana Varona y el doctor Mario Guiral Moreno, Presidente de la Academia Nacional de Artes y Letras, procedieron a descorrer la hermosa bandera cubana que cubría el busto de quien como muy bien dijo el doctor Vitier, "tuvo siempre la preocupación ciudadana, la vigilancia austera del patriota; y pertenecía a una raza inmortal: la de los hombres puros."

En nombre de la Comisión Pro-Monumento a Varona, leyó unas magníficas cuartillas el doctor Julio Villoldo; y por la Academia Nacional de Artes y Letras, el doctor Medardo Vitier, pronunció un elocuentísimo discurso, rindiendo tributo a uno de los cubanos más grandes de nuestra Historia.

VISITA AL MUSEO ARCHIDIOCESANO

Los Delegados al Primer Congreso Internacional de Archiveros, Bibliotecarios y Conservadores de Museos del Caribe, se trasladaron después a la Catedral de la Habana, donde tuvieron la oportunidad de visitar el Museo Archidiocesano y el Tesoro y Archivo de la Catedral.

El doctor Alfredo Llaguno, Canónigo de la Catedral, excusó al

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COUNCIL OF NATIONAL LIBRARY ASSOCIATIONS

24 December 1942

To Members of the Council of National Library Associations:

The second poll shows that thirteen of you are for meeting in Chicago on Friday, January 29th, afternoon and evening or Monday evening, February 1st. Eight of you are for meeting in New York City on Saturday, January 23rd, and four of you are for meeting in New York City on Monday, January 25th.

The result of the poll is so clear cut that the meeting will therefore be scheduled for January. An examination of the schedule of meetings for the A.L.A. indicates that the time which will probably be most likely to be least inconvenient for all concerned is Friday, January 29th, afternoon and evening.

The meeting will therefore be scheduled for Friday, January 29th, at 2:30 p.m. in the Drake Hotel. At that time a determination can be made concerning the time of an evening session if and as necessary.

It should be pointed out that, if neither of the officially accredited representatives of any member association can be present in Chicago, a representative may be designated to attend in place of any individual who cannot be present. It is very much hoped that thus there will be a full representation of all of the member associations if by chance either or both of the accredited representatives cannot themselves be present in Chicago.

Yours very sincerely,



Secretary-Treasurer

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COUNCIL OF NATIONAL LIBRARY ASSOCIATIONS

19 November 1942

To Members of the Council of National Library Associations:

Your Executive Committee is of the opinion that a meeting of the Council should be held at either one of the following times and places:

- (1) In New York City on Saturday, December 12th, both morning and afternoon, or, on Monday, December 14th, afternoon and evening

or (2) In Chicago on December 28th or 29th

Will you indicate on the inclosed sheet your preferences concerning the time and place of meeting?

As you perhaps know, there is not to be held this year at Chicago the usual Midwinter Meeting of the American Library Association. Instead there will take place only a meeting of the A.L.A. Executive Board and of the A.L.A. Council, together with a two day Institute on the War and Post-War Problems to which will be invited a limited number of approximately 150 individuals in key library positions. It is clear that practically all the individuals who are representatives of national library associations, and thus serve as members of the Council of National Library Associations, are likely to be in the list of individuals to whom invitations are sent, and will likewise in more instances than not be turning up in Chicago anyway in their capacity as members of the A.L.A. Executive Board or the A.L.A. Council, or some group of officers of some affiliated body, who as such may be meeting even though the membership of their body as a whole may not be present. On the other hand the problem of transportation may by Christmastime have become sufficiently acute that more individuals among the membership of the Council of National Library Associations could be brought together in New York City rather than in Chicago. Your Executive Committee would appreciate an expression of your desires concerning the time and place of the meeting.

Inclosed you will find what is believed to be an up-to-date list of officially accredited members of the Council of National Library

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COUNCIL OF NATIONAL LIBRARY ASSOCIATIONS

Meeting of June 24, 1942 at Milwaukee, Wis.

A business meeting of the Council was held at 9:00 A.M. on June 24, 1942 in the Hotel Schroeder in Milwaukee, Wisconsin.

The following member associations were represented by the following individuals:

| | |
|---|--|
| American Association of Law Libraries | Sidney B. Hill Bernita J. Long |
| American Library Association | Charles H. Brown Milton E. Lord |
| A.L.A. Division of Cataloging and Classification | Marion M. Root Wyllis E. Wright |
| A.L.A. Division of Libraries for Children and Young People | Edith Titcomb |
| Association of College and Reference Libraries | Robert B. Downs |
| Catholic Library Association | Rev. Thomas J. Shanahan Brother A. Thomas |
| Medical Library Association | Marjorie Darrach Mrs Eileen R. Cunningham |
| Music Library Association | Edward N. Waters John T. Windle |
| National Association of State Libraries | Dennis A. Dooley |
| Special Libraries Association | Laura A. Woodward |
| Theatre Library Association | George Freedley |

In the absence of the Chairman at the beginning, the meeting was called to order by the Vice Chairman, Laura A. Woodward. Upon

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COUNCIL OF NATIONAL LIBRARY ASSOCIATIONS

11 June 1943

To Members of the Council:

Your Executive Committee held an all day meeting in New York City on last Tuesday, June 8th.

It appears that the meeting of the Council will take place on Friday, June 25th, at 10:00 a.m. at the Hotel Pennsylvania. The specific place of meeting there will be announced on the hotel bulletin board.

It is the belief of the Executive Committee that the business of the meeting can be transacted in a single session.

Most of you appear to be able to be present at this meeting scheduled for June 25th. In such cases where attendance will not be possible by you, you are asked to assure representation of your Association by the appointment of an alternate for each of the regular members of the Council from your Association who cannot themselves be present. If possible, will you please send to me the names of alternates who may be chosen?

Yours very sincerely,



Secretary-Treasurer

P.S. About the middle of next week there will be sent to you the preliminary draft of the report which has been prepared by Mr Edward M. Waters of the Music Library Association following his survey of the current activities of the several member associations. It is hoped that you will examine this report with some care in advance of the meeting.

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HARVARD COLLEGE LIBRARY
Cambridge, Massachusetts

PROPOSAL

FOR A DIVISION OF RESPONSIBILITY AMONG AMERICAN LIBRARIES
IN THE ACQUISITION AND RECORDING OF LIBRARY MATERIALS

The following proposal, drafted for the Librarian's Consultants (a group of librarians invited to advise the Librarian of Congress with regard to the relation of the Library of Congress to other libraries, etc.) is submitted to you and a few other librarians in American research institutions as a preliminary step toward more effective cooperation in the purchase and recording of library materials. It is hoped that the statement will be given your early consideration, that you will discuss it with the administrative officers of your institution, and that the resulting comments and suggestions will be reported not later than January 10, 1943, to one of the members of the undersigned committee. The proposal, as modified by these criticisms, will then be placed before the officers of the various library groups interested in research materials, and they will be asked to join in an appeal to a foundation for a subvention to put the proposal into effect.

I.

There is common agreement as to the need for more effective inter-library cooperation in the acquisition and recording of library materials. This agreement has been expressed at many meetings of the American Library Association and the Association of Research Libraries. It has been reported by the Director of the Experimental Division of Library Cooperation at the Library of Congress as a result of his meetings with librarians in the year 1941-42. It has been evidenced in actions already taken, such as the inter-library agreements concluded in New York, Chicago, North Carolina, and elsewhere; the Union Catalogs, national and regional; the "centralized" and cooperative cataloging practiced at the Library of Congress; the storage arrangements made by the libraries in the Boston area, etc., etc.

II.

There is common agreement as to the basic objectives to be attained by library cooperation. These are: (a) to make the research collections of the country as complete as

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AMERICAN LIBRARY ASSOCIATION
EXECUTIVE OFFICES: 510 NORTH MICHIGAN AVENUE, CHICAGO

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November 26, 1943

To A.L.A. Councilors, representatives of A.L.A.
groups and selected individuals:

The Executive Board solicits your comments on the enclosed memorandum, Demobilization and the Library: The Library's Part in Military and Industrial Readjustment.

The memorandum has been prepared by President-Elect Vitz at the request of the Executive Board. Mr. Vitz's first draft was criticized by the Executive Board and a few other librarians. On the basis of these comments, it has been revised and is now being sent to you for further criticism.

The Executive Board believes that the subject is of great importance and of almost universal interest. It, and the Adult Education Board which will be involved in developing final recommendations, hope that library groups throughout the country will consider the problems and send in their recommendations.

A list of questions for use with this memorandum has been prepared to aid you in commenting, and also to facilitate the work of summarizing replies at Headquarters. It will be particularly helpful if you can get the reactions of other members of the profession, including those who work directly with the public, before turning your comments in to Headquarters. If possible, I should like to have your reply by December 20.

Cordially yours,

Carl H. Milam
Carl H. Milam
Executive Secretary

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LAURA A. WOODWARD, *Chairman*
Maryland Casualty Company
Baltimore, Md.

EDWARD N. WATERS, *Vice Chairman*
Music Division
Library of Congress
Washington, D. C.

MILTON E. LORD, *Secretary-Treasurer*
Boston Public Library
Boston, Mass.

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COUNCIL OF NATIONAL LIBRARY ASSOCIATIONS

19 November 1943

To Members of the Council:

On Tuesday, November 16, at 10 a.m., there was held at the Bar Association of the City of New York, 42 West 44th Street, a meeting of the proposed Joint Committee on a Book Campaign for Devastated Libraries.

Thirteen national library associations were represented, as set forth on the inclosed sheet.

The meeting was presided over by Mr Edward N. Waters, Vice-Chairman, in the absence of Miss Laura A. Woodward, the Chairman of the Council.

An extended discussion took place concerning the desirability and necessity of coordination of efforts in collecting books and other library materials for devastated libraries. It was recognized clearly by those present that the first step in the matter appears to be to explore the whole problem thoroughly. Such exploration should properly include inquiry concerning the part which may be played by the Library of Congress and other governmental agencies, such as the President's Commission on Preservation, Restoration, and Restitution of Cultural Objects, possibly the new Lehman United Nations Relief Administration, etc., etc.; the scholars of the country through their several national learned societies groups; the foundations and similar groups; and any other groups, governmental or non-governmental, which may be interested.

All present were agreed that this important matter cannot be considered to be the preserve of libraries and librarians alone, and that coordinated harmony with all interested groups must be obtained. It was pointed out at the same time that very likely all concerned will probably be disposed to rest heavily upon the individual and institutional facilities represented by the several library groups, but that much help can be received from the learned societies groups, governmental agencies, the foundations, and other groups naturally interested in such a direction.

To ascertain whether these generalizations appear to be correct, and to explore the whole matter in more or less detail, there was authorized the appointment of a Committee to Explore

American Association of Law Libraries - American Library Association - A.L.A. Division of Cataloging and Classification
Inter-American Bibliographical and Library Association - Medical Library Association - Music Library Association
Association of College and Reference Libraries - Association of Research Libraries - Catholic Library Association
National Association of State Libraries - Special Libraries Association - Theatre Library Association
A.L.A. Division of Libraries for Children and Young People - A.L.A. Library Extension Division
American Merchant Marine Library Association - Association of American Library Schools
American Library Institute

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LAURENCE A. WOODWARD, Chairman
Maryland Casualty Company
Baltimore, Md.

EDWARD N. WATERS, Vice Chairman
Music Division
Library of Congress
Washington, D. C.

MILTON E. LORD, Secretary-Treasurer
Boston Public Library
Boston, Mass.

X-2673
C9

COUNCIL OF NATIONAL LIBRARY ASSOCIATIONS

4 November 1943

To Members of the Council:

Your Executive Committee met last week in Washington and discussed at length a number of items concerning the activities of the Council. Word will be sent to you concerning a number of these matters shortly.

Meanwhile there needs to be brought to your attention a matter requiring prompt action and consideration by the several member associations. This has to do with joint activity in the matter of laying plans and developing a program for the collection of books to be used in the rehabilitation of devastated libraries.

Requests have been coming for such aid to a number of our member associations. Particularly has this been so in the case of the A.L.A. Board on International Relations. It believes that there is needed prompt action in order to prevent dissipation of energies and to achieve cooperation in the activities which are contemplated in this direction not only by individuals and individual libraries but also by national associations both within and without the library field. Obviously the associations constituting the Council of National Library Associations have, in nearly every instance, a special interest in this direction. So, too, do the several national groups of learned societies, such as the American Council of Learned Societies, the National Research Council, the Social Science Research Council, the American Association for the Advancement of Science, etc., etc. And, of course, the Library of Congress has a pre-eminent interest in this direction as the agency which must assume leadership on behalf of all governmental agencies in a field such as this. Thus, with so many interested in a matter as important as this, prompt action appears to be highly desirable toward a coordination of efforts.

The A.L.A. Board on International Relations, at its meeting in Washington on October 27, therefore requested me as the A.L.A. representative to the Council of National Library Associations to suggest to the Executive Committee of the Council that the various member associations constituting the Council be invited to appoint members of a joint committee to engage in exploratory activity looking toward the

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LIBRARY PLANNING

A Working Memorandum Prepared
for the A.L.A.

by

Louis R. Wilson

First Draft - For Criticism
Not for Publication or
General Distribution

AMERICAN LIBRARY ASSOCIATION
Chicago
September, 1943

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#16

U
LAURA A. WOODWARD, *Chairman*
Maryland Casualty Company
Baltimore, Md.

EDWARD N. WATERS, *Vice Chairman*
Music Division
Library of Congress
Washington, D. C.

MILTON E. LORD, *Secretary-Treasurer*
Boston Public Library
Boston, Mass.

X-2673
C9

COUNCIL OF NATIONAL LIBRARY ASSOCIATIONS

1 October 1943

To Members of the Council:

At my suggestion, A.L.A. Headquarters has provided me with a sufficient supply of copies of the inclosed letter for distribution to members of the Council.

It occurred to me that you might find interest in this letter setting forth some of the activities of the American Library Association in the field of international relations, and I therefore requested permission to distribute to members of the Council copies of this omnibus letter prepared by Mr Milam covering activities in this field more or less as of the time when Dr Harry M. Lydenberg, formerly Director of the New York Public Library, and more recently Director of the Biblioteca Benjamin Franklin in Mexico City, took over duties early in August as Director of the newly established A.L.A. International Relations Office in Washington.

Since, among other purposes, the Council exists for the purpose of providing information concerning the activities of the various member associations, I believe that it would be useful from time to time if the various member associations could share with one another items of this sort.

It would be interesting now to have a letter or statement similar to the above sent around to us by the representatives of the other member associations who are carrying on activities in the international relations field. I am sure that such information would be highly useful to my own association, and that from such information further cooperation might be developed.

Yours sincerely,

Milton E. Lord

Secretary-Treasurer

American Association of Law Libraries - American Library Association - A.L.A. Division of Cataloging and Classification
Inter-American Bibliographical and Library Association - Medical Library Association - Music Library Association
Association of College and Reference Libraries - Association of Research Libraries - Catholic Library Association
National Association of State Libraries - Special Libraries Association - Theatre Library Association
A.L.A. Division of Libraries for Children and Young People - A.L.A. Library Extension Division
American Merchant Marine Library Association - Association of American Library Schools
American Library Institute

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Revised as of September 30, 1943

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Members of the

COUNCIL OF NATIONAL LIBRARY ASSOCIATIONS

1943-44

| <u>Association</u> | <u>President or Representative</u> |
|---|--|
| American Association of Law Libraries | Alfred A. Morrison University of Cincinnati Law Library Cincinnati, Ohio (pres.) |
| | Bernita J. Long University of Illinois Law Library Urbana, Illinois (past pres.) |
| American Library Association | Althea H. Warren Los Angeles Public Library Los Angeles, California (pres.) |
| | Keyes D. Metcalf Harvard University Library Cambridge, Massachusetts (past pres.) |
| | Milton E. Lord Boston Public Library Boston, Massachusetts (rep.) |
| A.L.A. Division of Cataloging and Classification | Irene M. Doyle University of Wisconsin Library Madison, Wisconsin (pres.) |
| | Vyllis E. Wright New York Public Library New York City (past pres.) |
| A.L.A. Division of Libraries for Children and Young People | Mary S. Wilkinson Enoch Pratt Free Library Baltimore, Maryland (pres.) |
| | Ruth M. Ersted State Department of Education St Paul, Minnesota (past pres.) |

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AMERICAN LIBRARY ASSOCIATION

EXECUTIVE OFFICES: 520 NORTH MICHIGAN AVENUE, CHICAGO

September 11, 1943

To A.L.A. Councilors:

Last summer it became apparent that much post-war library planning had been undertaken which was not generally known about. It was suspected that some areas were being overlooked, and that possibly some further coordination would be desirable. The President and Executive Secretary of the A.L.A., after conferring with Dr. Joeckel, chairman, A.L.A. Post-War Planning Committee, therefore, asked Dr. Wilson to prepare a memorandum which would report what is going on and suggest what more needs to be done.

The enclosed "Library Planning" is the result. For reasons stated in the Foreword it is considered a first draft for criticism.

Because the field covered is as broad as librarianship and library service, and because the objectives are of vital importance to every librarian and library trustee, we are asking each A.L.A. Councilor to give it his personal attention.

We particularly ask that you

1. Report any inaccuracies of statement;
2. Call attention to omissions; and
3. Suggest which fields you think most deserving of concentrated attention.

Any other comments will be welcomed. All will be summarized for the consideration of the Executive Board and the A.L.A. Post-War Planning Committee. To simplify the task of summarizing, it is suggested that, in so far as feasible, your criticisms follow the outline of Dr. Wilson's memorandum.

Cordially yours,

Carl H. Milam
Carl H. Milam
Executive Secretary

CHM W
Enclosure
B

This is also being sent to officers of divisions and to some others not members of Council.

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LIBRARY PLANNING

A Working Memorandum Prepared
for the A.L.A.

by

Louis R. Wilson

First Draft - For Criticism
Not for Publication or
General Distribution

AMERICAN LIBRARY ASSOCIATION
Chicago
September, 1943

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COUNCIL OF NATIONAL LIBRARY ASSOCIATIONS

Meeting of June 25, 1943 at New York City

A business meeting of the Council was held at 10.00 p.m. on June 25, 1943 at the Hotel Pennsylvania in New York City, with Sidney B. Hill, Chairman of the Council, presiding.

The following member associations were represented by the following individuals:

American Association of Law Libraries

American Library Association

A.L.A. Division of Cataloging and
Classification

A.L.A. Trustees Division

American Library Institute

American Merchant Marine Library
Association

Association of American Library Schools

Association of College and Reference
Libraries

Association of Research Libraries

Catholic Library Association

Medical Library Association

Music Library Association

National Association of State Libraries

Special Libraries Association

Theatre Library Association

Sidney B. Hill, Past Pres.

Carroll Moreland, Rep.

Keyes D. Metcalf, Pres.

Milton E. Lord, Rep.

Marion M. Root, Past Pres.

L. Quincy Mumford, Rep.

Harold J. Baily, Rep.

Charles F. McCombs, Rep.

Lee C. Brown, Rep.

Gladys Boughton, Rep.

Charles F. McCombs, Rep.

Paul N. Rice, Exec. Sec'y.

Brother A. Thomas, Rep.

Mary Louise Marshall, Pres.

Edward N. Waters, Pres.

George S. Dickinson, Past Pres.

Dennis A. Dooley, Pres.

Eleanor S. Cavanaugh, Pres.

Laura A. Woodward, Past Pres.

George Freedley, Pres.

The minutes of the meeting of January 29, 1943 held in Chicago were approved as presented.

The Chairman reported on behalf of the Executive Committee concerning its activities since the last meeting of the Council, stressing particularly the meeting which it held in New York City on June 8, 1943 to complete arrangements for the June 25th meeting of the Council as a whole, as well as to crystallize several matters of which it had been possible to treat previously only by correspondence.

Preliminary draft for advance
consideration by members of the
Council of National Library
Associations

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ACTIVITIES OF MEMBERS OF THE
COUNCIL OF NATIONAL LIBRARY ASSOCIATIONS

*

Edward N. Waters
President, Music Library Association

*

When the Council of National Library Associations appointed a committee to survey the current activities of member societies, it took what this writer believes to be the first important step toward future effectiveness in library cooperation and paternal sponsorship of joint undertakings. Such a statement is of course no more than an echo of the declared intention of the Council's Executive Committee in announcing the creation of the project, itself the first attempt of the Council to clear the way for a program of action which is supposed to be limited to the offering of advice and suggestions, and not extended to any functions that can be called operational. But even an echo is sometimes pleasant to hear. It supplies evidence that there is an originating sound and it encourages the hope that the primary discharge will unleash forces of constructive industry and professional good will, the two elements absolutely indispensable to the Council's successful functioning.

The Council wisely decided that the survey committee be composed of one person. The phrase "committee of one" has inspired any number of facetious remarks from time immemorial and in this instance may again give rise to charitable euphemisms as the committee's report is received and considered. Nevertheless the advantages of a one man committee to discover the current work of eighteen national associations within a fairly short time are indisputable. The committee's acts are direct and personal. No time is lost by intra-committee discussion, correspondence or meetings. No voting within the committee is necessary before statements are issued or before evidence is accepted. All letters are centralized in one pair of hands, readily available for examination and reference, and equally accessible for prompt digest and dissemination. If the report is brilliantly successful, one person obviously receives all the credit; if it is a dull failure, one person just as obviously deserves all the blame. A "committee of one" can work with boldness and dispatch, dependent upon no collaborator for the final results and doubtless somewhat buoyed up by the smugness of undivided responsibility!

Now the writer has no delusions about the brilliance of this report. On the contrary, he has a very fair amount of apprehension over the possibility of its inadequacy as it attempts to provide the data desired

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COUNCIL OF NATIONAL LIBRARY ASSOCIATIONS

Meeting of January 29, 1943 at Chicago, Illinois

A business meeting of the Council was held at 2:30 p.m. on January 29, 1943 in the Drake Hotel in Chicago, Illinois.

The following member associations were represented by the following individuals:

American Association of Law Libraries
American Library Association

A.L.A. Division of Libraries for
Children & Young People

A.L.A. Library Extension Division

A.L.A. Trustees Division

American Library Institute

Association of American Library Schools

Association of College & Reference
Libraries

Association of Research Libraries

Canadian Library Council

Medical Library Association

Music Library Association

National Association of State Libraries

Special Libraries Association

Helen Ross, Rep.
Koyes D. Metcalf, Pres.
Milton E. Lord, Rep.
Ruth M. Ersted, Pres.

Mrs. Leleta Dawson Ryan, Pres.
Mrs. George H. Tomlinson, Rep.
P. L. Windsor, Pres.
Leon Carnovsky, Pres.
Mabel L. Conat, Pres.

Paul North Rice, Exec. Sec'y
Charles R. Sanderson, Chairman
L. Marguerite Prime, Rep.
Edward H. Waters, Pres.
John T. Windle, Rep.
Helene H. Rogers, Past Pres.
Eleanor S. Cavanaugh, Pres.

The Secretary-Treasurer (Milton E. Lord) expressed on behalf of the Chairman (Sidney B. Hill) and the Vice Chairman (Laura A. Woodward) the live regret felt by each at inability to be present at this Chicago meeting. He then suggested the desirability of selecting a chairman pro tem for the meeting. The members present unanimously requested the Secretary-Treasurer to serve in that capacity.

The minutes of the meeting of June 24, 1942, held in Milwaukee, were approved as presented.

On behalf of the Executive Committee the Secretary-Treasurer reported that since the last meeting of the Council the American Library Institute had voted its adherence to the Council, and the Bibliographical Society of America had in its turn decided not to participate in the Council in the belief that "it was a little out of our scope". He reported further that of the groups originally invited to adhere to the

COUNCIL OF NATIONAL LIBRARY ASSOCIATIONS

18 June 1943

To Members of the Council:

There is being sent to you herewith a copy of the report which has been prepared by Mr Edward M. Waters, President of the Music Library Association, on behalf of the Committee to Survey the Projects Under Way by the Various Member Associations, as authorized by the Council at its meeting of January 29, 1943 in Chicago.

This Report represents the basic materials which have been considered by the Committee to Evaluate Projects Under Way and to Recommend New Projects, also authorized at the meeting in Chicago on January 29, 1943 and which, under the chairmanship of Miss Laura A. Woodward, will report at the meeting of the Council in New York City on January 25th.

It is suggested that you familiarize yourself with the content of Mr Waters' report before the meeting in New York on June 25th.

Yours very sincerely,



Secretary-Treasurer

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Brief Notes on International Projects
of the American Library Association

Books for Europe. \$60,000, Rockefeller Foundation money, used during the past three years to supply American books for general reading to the public libraries of several European and other countries. Recipients selected the books to be sent. Project just now closed.

Aid to Libraries in War Areas. Under a committee with this name we are purchasing large numbers of current American scholarly journals and storing them for distribution to foreign countries in war areas after the war. Some books are also being collected. \$110,000 spent the past two years, \$70,000 available this year. These funds also come from the Rockefeller Foundation. Information about damage to foreign libraries is being assembled. This committee is also, with special funds from another source, sending some current periodicals to China now.

Books for Latin America. We are operating a project from Washington which will result in sending more than \$100,000 worth of books by United States authors to Latin American libraries. The recipient selects the books and periodicals he wants. Our office in Washington is also acting as purchasing agent for books and periodicals which are being supplied to Latin American institutions by certain agencies of the Government.

Benjamin Franklin Library in Mexico City. We organized an American library in Mexico last year and gave it this name. Funds come from the Government through the A.L.A. and the library is operated by a democratically chosen board of directors. The A.L.A. is one of the incorporators. Funds have been received from the Rockefeller Foundation for the initiation of a union catalog of library materials in Mexico City.

Other American Libraries in Latin America. Libraries have recently been or are soon to be opened with A.L.A. cooperation, but not under our sponsorship, in Managua, Nicaragua, and Montevideo, Uruguay. Others are in prospect.

Library Training. With Rockefeller Foundation funds and some help from the State Department, we operated a short library school in Bogota, Colombia, last summer with great success. We have been asked to administer a grant for the development of the library school in São Paulo, Brazil.

Training Librarians for Foreign Service. A quick study is now being made of the methods used by other agencies in the selection and training of men for reconstruction and administrative work in foreign countries after the war. This is preliminary to the preparation of a plan for selecting and training librarians and others for international library service.

American Library in Paris. With books left over from the library war service in 1919 we brought into existence the American Library in Paris which has continued in operation since that time. Our connection has been

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COUNCIL OF NATIONAL LIBRARY ASSOCIATIONS

9 February 1943

To Members of the Council of National Library Associations:

I am inclosing an excerpt from the minutes of the meeting of the Council of National Library Associations on January 29, 1943 having to do with the formation of a Joint Committee on Priorities.

It is hoped that every member association which has an interest therein will act to participate in the activity of such a Joint Committee on Priorities.

Each member association which decides to participate therein should send the name and address of its representative to the following two individuals: (1) Mr Harold J. Bailly, 32 Liberty St, New York City, who will serve as liaison agent on behalf of the Council of National Library Associations to keep the Council informed concerning the activities of the Joint Committee, and who will aid and advise the Joint Committee to such extent as may be desired by the members of the Joint Committee; (2) Mr Milton E. Lord, Boston Public Library, Boston, Mass., as Secretary-Treasurer of the Council of National Library Associations, in order that the records of the Council may be complete and up-to-date.

As soon as two member associations have agreed to participate in the Joint Committee on Priorities, the Committee may begin to function. Thereafter the Committee may be enlarged by the decision of additional member associations to participate therein. It is hoped that action will be taken promptly by all of the interested member associations in order that the Joint Committee on Priorities may begin to function promptly and with as complete membership as possible.

In connection with this joint committee activity there must be borne in mind that under Article II, Section 2 of the Constitution of the Council of National Library Associations there appears the following covering statement:

"To its member associations it shall reserve all rights of action, whether individually or jointly between any two or more associations, in any field of activity."


MILTON E. LORD

Secretary-Treasurer

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COUNCIL OF NATIONAL LIBRARY ASSOCIATIONS

Excerpt from Minutes of Meeting of January 29, 1943
held at Chicago, Illinois

21.1.43

"In accordance with the request made by the Council at its meeting in Milwaukee on June 24, 1942 that the Executive Committee report to the Council at its next meeting its recommendations for joint committee activities and other committee activities believed to be necessary or desirable, the Executive Committee reported as follows through the Secretary-Treasurer. There had not been possible any meeting of the Executive Committee since the Milwaukee meeting, and its deliberations had therefore had to be conducted through personal conferences between individual members and by correspondence whenever possible. Its recommendation was that the following committee activity be engaged upon:

1. in the field of priorities;
2. in the field of aid to libraries in war areas;
3. in the field of publicity;
4. to survey the projects under way by the various member associations;
5. to evaluate and recommend projects for the consideration of the Council.

For the guidance of the Council in considering which of these should be undertaken as committee activities of the Council and which as joint committee activities of the member associations constituting the Council, reference was made to Article II of the Constitution, setting forth that the Council may act to facilitate the interchange of information and to work out plans for cooperation in activities between the several member associations, but except for these purposes may not act in its own right as an operating body, and also to the policy concerning joint committee procedure as recommended by the Executive Committee and adopted by the Council at its meeting of June 24, 1942.

"There then followed a discussion of the need of adequate presentation of the requirements of libraries in connection with priorities and rationing and the like. Specific statement of interest of member associations in this direction was made by the representatives of the American Association of Law Libraries, the American Library Association, the A.L.A. Extension Division, the

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SEP 16 1960

Revised as of September 30, 1943

Members of the
COUNCIL OF NATIONAL LIBRARY ASSOCIATIONS
1943-44

| <u>Association</u> | <u>President or Representative</u> |
|---|--|
| American Association of Law Libraries | Alfred A. Morrison University of Cincinnati Law Library Cincinnati, Ohio (pres.) |
| | Bernita J. Long University of Illinois Law Library Urbana, Illinois (past pres.) |
| American Library Association | Althea H. Warren Los Angeles Public Library Los Angeles, California (pres.) |
| | Keyes D. Metcalf Harvard University Library Cambridge, Massachusetts (past pres.) |
| | Milton E. Lord Boston Public Library Boston, Massachusetts (rep.) |
| A.L.A. Division of Cataloging and Classification | Lucile Morsch Library of Congress Washington, D. C. (v. pres.) |
| | Wyllis E. Wright New York Public Library New York City (past pres.) |
| A.L.A. Division of Libraries for Children and Young People | Mary S. Wilkinson Enoch Pratt Free Library Baltimore, Maryland (pres.) |
| | Ruth M. Ersted State Department of Education St Paul, Minnesota (past pres.) |

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Members of the

COUNCIL OF NATIONAL LIBRARY ASSOCIATIONS

| <u>Association</u> | <u>President or Representative</u> |
|---|---|
| American Association of Law Libraries | Bernita J. Long University of Illinois Law Library Urbana, Illinois (pres.) |
| | Sidney B. Hill Association of the Bar of the City of New York 42 West 44th Street New York City (past pres.) |
| American Library Association | Keyes D. Metcalf Harvard University Library Cambridge, Massachusetts (pres.) |
| | Milton E. Lord Boston Public Library Boston, Massachusetts (rep.) |
| A.L.A. Division of Cataloging and Classification | Wyllis E. Wright New York Public Library New York City |
| | Marion M. Root 476 Fifth Avenue New York City (past pres.) |
| A.L.A. Division of Libraries for Children and Young People | Ruth M. Ersted State Department of Education St Paul, Minnesota (pres.) |
| | Julia F. Carter Public Library Cincinnati, Ohio (past pres.) |

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COUNCIL OF NATIONAL LIBRARY ASSOCIATIONS

MINUTES OF THE MEETING HELD AT THE ASSOCIATION OF THE BAR, 42 West
44th Street, New York, Sunday, April 30, 1960, at 10 A.M.



The meeting was opened by the Chairman, Wyllis E. Wright. Mem-
bers present were:

*Rec'd
J.B. C. 10-1-60*

AMERICAN ASSOCIATION OF LAW LIBRARIES: Mr. Sidney Hill and Mr. Julius J.
Marke

AMERICAN LIBRARY ASSOCIATION: Mr. Milton E. Lord, Mr. John Macken-
zie Cory

AMERICAN LIBRARY ASSOCIATION, DIVISION OF CATALOGING & CLASSIFICATION:
Miss Dorothy Charles and Miss Laura
C. Colvin

AMERICAN LIBRARY ASSOCIATION, DIVISION OF LIBRARIES FOR CHILDREN AND
YOUNG PEOPLE: Miss Louise LeFevre and Miss Beatrice W. Schein

AMERICAN LIBRARY ASSOCIATION, DIVISION OF PUBLIC LIBRARIES: Mr. Louis
K. Bailey and Mr. John B. Kaiser

AMERICAN LIBRARY ASSOCIATION, EXTENSION DIVISION: Mr. Irving Lieberman
and Miss L. Marion Moshier

AMERICAN LIBRARY ASSOCIATION, TRUSTEES DIVISION: Mr. Harold J. Baily

AMERICAN THEOLOGICAL LIBRARY ASSOCIATION: Mr. Kenneth S. Gapp

ASSOCIATION OF AMERICAN LIBRARY SCHOOLS: Mr. Maurice F. Tauber, and
Mr. Arthur A. Charpentier

ASSOCIATION OF COLLEGE AND REFERENCE LIBRARIES: Mr. Wyllis E. Wright

ASSOCIATION OF RESEARCH LIBRARIES: Dr. Charles W. David and Mr. Paul
North Rice

CATHOLIC LIBRARY ASSOCIATION: Brother A. Thomas and Mr. Laurence A.
Leavey

MEDICAL LIBRARY ASSOCIATION: Miss Janet Doe, Dr. Sanford V. Larkey,
Miss Marjorie J. Darrach (observer)

MUSIC LIBRARY ASSOCIATION: Mr. Edward N. Waters

SPECIAL LIBRARIES ASSOCIATION: Miss Betty Joy Cole and Mrs. Ruth Hooker

COUNCIL OF NATIONAL LIBRARY ASSOCIATIONS PROGRAM PLANNING COMMITTEE:
Mr. Jack Dalton, Mr. Joseph B.
Rounds, Mr. Kenneth R. Shaffer

After the opening of the meeting, it was voted that the minutes
of the last meeting be approved as circulated.

The annual report of the Council's financial condition was read
by the Secretary, showing a present credit balance of \$519.31. (Append-
ix I). Acceptance of the report was voted.

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A CHRISTMAS GARLAND
of
FINE BOOKS OFFERED FOR SALE AT
PRIVATE AUCTION FOR THE BENEFIT
Of The
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First Editions, Association Books,
Fine Presses, Books About Books,
Books, Books, Books

18 December 1948

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Pennsylvania Library Association

#32

DIRECTORY OF PERSONNEL
IN
PENNSYLVANIA LIBRARIES

| | |
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| 1 | 4 |
| Copy | 17 |
| | 42 |

1946

Founded 1900

Special Libraries Association

Incorporated 1920

LIST OF MEMBERS

MARCH 31, 1937

SEVEN SEVENTH AVENUE ASSOCIATION
170 HUDSON STREET
NEW YORK

X-Z-673

581

581#

Church Library Handbook

CHRISTIAN EDUCATION *Parlor* SERVICE

K2425
#34
c5

X-2175
S3
#35
THE JEWISH SCHOOL LIBRARY

A Manual for Principals and Librarians

By

Jacob S. Golub

Jewish Education Committee of New York Inc.

New York, N. Y.

1946 - 5706

Price - 50¢

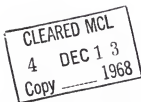
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#36

STANDARDS, 1967-68



LIBRARY SERVICES
FOR
WISCONSIN SCHOOLS



WISCONSIN DEPARTMENT OF PUBLIC INSTRUCTION
MADISON, WISCONSIN 53702

William C. Kahl, State Superintendent

X-2679

Der Umbau der ETH-Bibliothek

in den Jahren 1948 bis 1951

Von Dr. PAUL SCHERRER

Oberbibliothekar der ETH, Zürich



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137

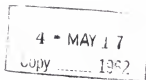
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PLANNING
THE
LIBRARY BUILDING

Excerpts From
The Proceedings
of the
Library Building Conference

Syracuse, New York
October 12, 1960

Edited by
Henry G. Shearouse, Jr.
and
Florence Boochever



The University of the State of New York
The State Education Department
THE NEW YORK STATE LIBRARY
LIBRARY EXTENSION DIVISION
Albany 1

LIBRARY OF CONGRESS

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PLANNING
THE
LIBRARY BUILDING

Excerpts From
The Proceedings
of the
Library Building Conference

Syracuse, New York
October 12, 1960

Edited by
Henry G. Shearouse, Jr.
and
Florence Boochever

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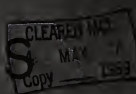
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Proc. ...
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FROM

CHAOS



TO

CATALOG

AN OUTLINE GUIDE
FOR PROCEDURE IN
CATALOGING PROJECTS



BY

RALPH D. RILEY

NEW HAMPSHIRE STATE LIBRARY